

OCEMS Student Drop Off Procedures

The following procedures shall be followed when dropping students off in the morning:

- 1) Students shall be dropped off in the circle drive in front of the school only. Do not drop students off at any of the corner stop signs.
- 2) Drivers shall pull as far forward in the drive as possible to allow as many cars into the drive.
- 3) Students shall be ready to exit the car as soon as it comes to a complete stop and will exit the car on the sidewalk side.
- 4) Drivers/parents will not exit their car while in the circle drive. Staff members will be available to assist students with seat belts, car seats, etc. If a parent must exit their car, they shall park in one of the available spots either in front of or at the side of the building.